

AG SUPPLY COMPANY

APPLICATION FOR EMPLOYMENT

Ag Supply is an equal opportunity employer and does not unlawfully discriminate on the basis of race, sex, age, color, religion, national origin, marital status, veteran status, disability status, or any other basis prohibited by federal, state or local law. Please let us know if you need accommodations in order to participate in the application process.

(PLEASE PRINT) Position _____ Store _____
 Date of Application: _____ Applied for: _____ Location: _____

Referral Source: Advertisement Friend Relative Walk-In Employment Agency Other _____

Name _____
 Last First Middle

Address _____
 Number Street City State Zip Code

Home Phone: () _____ Cell Phone: () _____

If employed and you are under 18, can you furnish a work permit? Yes No

Have you filed an application here before? Yes No If yes, date _____

Have you ever been employed by Ag Supply Co.? Yes No If yes, date _____

Are you employed now? Yes No May we contact your present employer? Yes No

If hired, can you furnish proof you are legally entitled to work in the United States? Yes No

On what date would you be available to work? _____

Are you able to perform, with or without accommodation, the essential duties of the job for which you are applying? Yes No

Are you available to work (circle) Full Time Part-Time Shift Work Temporary

Can you travel if a job requires it? Yes No

Have you been convicted of a crime? Yes No

If yes, please explain _____

EMPLOYMENT HISTORY FOR THE LAST 10 YEARS (USE A SEPARATE SHEET IF NEEDED)

Current/Previous Employer	Telephone	Dates Employed		WORK PERFORMED
		From	To	
Address				
Job Title	Hourly Rate/Salary			
	Starting	Final		
Supervisor				
Reason for Leaving				
Previous Employer	Telephone	Dates Employed		WORK PERFORMED
		From	To	
Address				
Job Title	Hourly Rate/Salary			
	Starting	Final		
Supervisor				
Reason for Leaving				
Previous Employer	Telephone	Dates Employed		WORK PERFORMED
		From	To	
Address				
Job Title	Hourly Rate/Salary			
	Starting	Final		
Supervisor				
Reason for Leaving				

3 PERSONAL REFERENCES (REQUIRED)

Give name, address and telephone number of three references who are not related to you and are not previous employers.

Name & Occupation	Address			Phone Number
EDUCATION	Elementary	High	College/University	Graduate/Professional
School Name				
Years completed	4 5 6 7 8	9 10 11 12	1 2 3 4	1 2 3 4
Diploma/Degree				
Course of Study				
Describe Specialized Training, Apprenticeship, Skills, and Extra-Curricular Activities				

SPECIAL SKILLS, QUALIFICATIONS & HONOR

Summarize special skills and qualifications acquired from employment or other experience such as specific office skills, machines used, etc. _____

IN CASE OF EMERGENCY, NOTIFY: _____

ADDRESS: _____ **PHONE:** _____

If you are hired by Ag Supply, you will be required to attest to your identity and employment eligibility, and to present documents confirming your identity and employment eligibility. You cannot be hired if you cannot comply with these requirements.

AUTHORIZATION: I certify that the facts contained in this application (and accompanying résumé, if any) are true and complete to the best of my knowledge. I understand that any false statement, omission, or misrepresentation on this application is sufficient cause for refusal to hire, or dismissal if I am hired, no matter when discovered by Ag Supply.

I understand that any employment is conditioned on a background check. I authorize Ag Supply to thoroughly investigate all statements contained in my application or résumé, and to contact any and all former employers and references I have given on my application or résumé. I authorize my former employers and references to disclose information regarding my former employment, character, general reputation, credit, previous employment, and similar background information to Ag Supply, without giving me prior notice of such disclosure. In addition, I release Ag Supply, any former employers, and all references listed above from any and all claims, demands, or liabilities arising out of or related to such investigation or disclosure.

If I am offered employment, I agree to submit to a drug test before starting work. If employed, I also agree to submit to a drug test at any time deemed appropriate by Ag Supply. I understand that my employment or continued employment is contingent upon a satisfactory drug test.

If employed, I further agree that if Ag Supply advances any paid leave before it has been accrued, or advances or loans me any money during the course of my employment, or if I lose, damage, or fail to return any Ag Supply property, Ag Supply is authorized to deduct from my continuing and/or final wages sufficient funds to repay such loans or advances or to replace its property.

I understand that filling out this form does not indicate there is a position open and does not obligate Ag Supply to hire. If hired, I agree to abide by all Ag Supply work rules, policies, and procedures. Ag Supply retains the right to revise its policies or procedures, in whole or in part, at any time.

I understand and agree that nothing contained in this application, or conveyed during my interview, is intended to create an employment contract. I further understand and agree that if I am hired, my employment will be "at will" and without fixed term, and may be terminated at any time, with or without cause and without prior notice, at the option of either Ag Supply or myself. I understand that no representative of Ag Supply, other than the General Manager, has any authority to enter into any agreement for any specified period of time, or to make any agreement contrary to the foregoing. No promises regarding employment have been made to me, and I understand that no such promise or guarantee is binding upon Ag Supply unless made in writing. I understand this application is considered current for 90 days. If I want to be considered for employment after that time, I must renew my application in writing.

Signature of Applicant _____ **Date** _____

For Personnel Department Use Only

WA Driver Lic ./WA ID: _____ Soc Sec# _____ DOB _____

1st. Interview Date: _____ 2nd Interview Date: _____ 3rd Interview Date: _____

Reference Check Date: _____

Start date: _____ Pay Rate: _____ Hourly/Salary Full Time/ Part Time

Job Title _____ Interviewed by _____

HR Dept. Background Check Date: _____ **Drug Screening Date:** _____